

Place the title Tables (or Figures) at the top of the first page, centered.

Tables

↑ ↓ Leave two blank lines between the title and the first item.

Put the list in the front matter after the contents page.

Align table (or figure) numbers at the left margin.

Table (or figure) titles may be shortened for the list.

↑ ↓ Single-space each item, and add a blank line between items.

Use the same tab stop for each title.

Place page numbers flush right, with leader dots if you wish.

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